

**Date:** \_\_\_\_\_

**From:** \_\_\_\_\_

(Name)

(Phone)

(Address)

(Acct. Number)

**To:** \_\_\_\_\_

(Broker Name)

(Phone)

(Address)

(FAX)

**CC:** Scott Reed \_\_\_\_\_

(Music Academy of the West)

(805) 565.9316 \_\_\_\_\_

(FAX)

Dear Sir or Madam:

This letter authorizes you to transfer the following securities to Bank of America account number 79161005845027, FBO Music Academy of the West, DTC 0955. ***Please include my name in the transaction description on the delivery specified below.***

# Shares	Security Name	Ticker Symbol, if known
_____	_____	_____
_____	_____	_____
_____	_____	_____

The purpose of this transfer is to make a charitable gift to the Music Academy of the West, **Tax ID # 95-1525814**, on my behalf. Please fill in the effective transfer date on the line below and return a copy of this document to:

**Scott Reed**  
Vice President for Institutional Advancement  
Music Academy of the West  
1070 Fairway Road  
Santa Barbara, CA 93108  
Phone: 805.695.7914 Fax: 805.565.9316

The effective transfer date was \_\_\_\_\_.

If you have any questions, please contact Mr. Reed at 805.695.7914 or [sreed@musicacademy.org](mailto:sreed@musicacademy.org). Thank you for your assistance.

Sincerely,

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)